Programme Guidance for Education Organisations



New Zealand Certificate in Passenger Service (Level 3) with strands in School Bus, Urban Bus, and Long Distance Bus [Ref: 2701]

Level	3	Credits	65-75
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Assessment standards aligned with qualification outcomes

Outcome	Unit Standards
Outcome 1	- Unit standard 1749
Maintain personal and customer safety in the passenger service environment, including	 - Learners must complete first aid unit standards registered on NZQF which may be either unit standard 26551 and 26552, or 6401 and 6402 - Unit standard 497 - Unit standard 3271
hazard identification and mitigation, incident and passenger management (Credits 20)	- Unit standard 6400- Unit standard 17593- Unit standard 20472
Outcome 2 Comply with organisational policy and procedures, regulatory requirements, and other current road traffic laws in the environment within which the driver is operating (Credits 10)	- Unit standard 24089 - Unit standard 3462 - Unit standard 3490 - Unit standard 15951
Outcome 3 Prepare a passenger service vehicle for use and drive scheduled routes in a fuel efficient manner (Credits 15)	 - Unit standard 15158 - Unit standard 15163 - Unit standard 17676 - Unit standard 17972 - Unit standard 19499 - Unit standard 27309
Outcome 4 Communicate professionally with passengers and respond to a variety of passenger needs and requests (Credits 10)	 - Unit standard 376 - Unit standard 1304 - Unit standard 1748 - Unit standard 1750 - Unit standard 15165

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Outcome 5	Knowledge of:		
Comply with the terms of	- The Safe Behaviour on Buses programme		
the Ministry of Education's Contract for	- Accident processes		
the provision of School	- Standing passengers		
Transport Assistance (STA) (Credits 5)	- Safety actions for bus drivers while picking up and dropping off students, on the road and in general - Special Education School Transport Assistance (SESTA)		
	- Unit standard 15162		
Outcome 6	Knowledge of:		
Assist and manage	- The Safe Behaviour on Buses programme		
passengers and apply incident management	- Accident processes		
actions in accordance with	- Standing passengers		
school and organisational requirements	- Safety actions for bus drivers while picking up and dropping off students, on the road and in general		
(Credits 5)	- Special Education School Transport Assistance (SESTA) Programmes may include the following:		
	- Unit standard 15162		
Urban Bus strand			
Outcome 7	Knowledge of local bylaws, including:		
Assist and manage	- Bus and transit lanes and restrictions		
passengers, and manage the running of a	- Stopping places or stands		
scheduled service	- Turning movements		
according to legal and organisational requirements	- Unit standard 1751		
(Credits 5)			
Outcome 8	Knowledge of local bylaws, including:		
Understand fare and zone	- Bus and transit lanes and restrictions		
structures, and manage	- Stopping places or stands		
equipment and facilities for collection of fares	- Turning movements		
(Credits 5)	- Unit standard 1751		
Long Distance Bus strand			
Outcome 9	- Unit standard 378		
Apply understanding of terms of carriage, passenger responsibilities and driver responsibilities			

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on a long distance bus journey, including dealing responsibly with passengers' luggage (Credits 10)	
Outcome 10	- Unit standard 378
Meet coach passenger needs throughout a long distance bus journey to provide a safe, reliable and comfortable service	
(Credits 10)	