



## **NEW ZEALAND CERTIFICATE IN PORT OPERATIONS (LEVEL 3)**

**WITH STRANDS IN PORT ADMINISTRATION, CARGO  
HANDLING, AND HEAVY MACHINE OPERATION**

  
**mito**

  
**Te Pūkenga**

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**Designed in consultation with industry, MITO's new training programme is designed for people working in entry level positions in the port operations environment. It provides the specialist knowledge and skills required to competently handle the movement of cargo, under supervision.**

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### **Programme Outline**

The Level 3 programme that leads to this qualification is expected to take 13 months to complete.

The programme is delivered in-house, where approved company trainers deliver the training and registered assessors conduct assessment internally. The training programme includes a mix of practical training and assessment, undertaken in the workplace, and theory learning and assessment, allowing you to complete theory elements of the programme at your own pace.

<b>QUALIFICATION OUTCOMES</b>		<b>CREDITS</b>
<b>OUTCOME 1</b>	Comply with legislative requirements and organisational policies and procedures in order to work safely and efficiently in port operations	10
<b>OUTCOME 2</b>	Show a broad understanding of the characteristics of a port operation and the machinery that operates within it	15
<b>OUTCOME 3</b>	Work safely and communicate within a team in a port operations environment to complete common tasks	10

PORT ADMINISTRATION STRAND		
<b>OUTCOME 4</b>	Provide port operations customer, supplier, and quality control services to complete common port administration tasks	30
<b>OUTCOME 5</b>	Communicate with stakeholders to receive and deliver cargo	10
CARGO HANDLING STRAND		
<b>OUTCOME 6</b>	Safely conduct lifting, movement and stowage of cargo	40
HEAVY MACHINE OPERATION		
<b>OUTCOME 7</b>	Safely operate port cargo lifting and shifting machinery over 10 tonnes	40

### Entry Requirements

You must be employed full-time in the industry to enrol in this programme.

### 2023 Programme Fee

\$211 (excluding GST and any bulk learner discount). Note this is a fixed fee and is non-refundable. No further charges apply.

MITO is a division of Te Pūkenga. We support on-job learning and career development for the ports and stevedoring industry.

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Enrol at [mito.nz/portoperations](https://mito.nz/portoperations)

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