

Assessment

Unit standard 3471

Version 6

Level 2

Credit 1



Tow a light simple trailer

Learner name:

MITO ID number:

Workplace supervisor:

Name of business:

Contact phone number:

Learner declaration – pre-assessment

I understand how this assessment will be carried out and what I have to do.

Learner signature: Date:

Assessment outcome

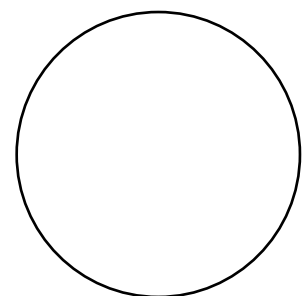
Assessment decision: ☐ Achieved ☐ Not Yet
Achieved

Assessor name:

Assessor signature:

Assessor stamp number:

Assessment date:



Assessor stamp

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Introduction

This assessment covers the following unit standard:

Unit standard	Title	Version	Level	Credit
3471	Tow a light simple trailer	6	2	1

Assessment tasks

There are **three** tasks in this assessment. You **must** complete:

- Task 1 – Practical observation
- Task 2 – Practical observation
- Task 3 – Practical observation

You must make sure the Workplace verifier declaration is completed.

What you should do

Step 1 Read the assessment information and the instructions for each task.

Step 2 Complete the practical activities in Task 1, 2 and 3.

Step 3 Sign the Learner declaration at the end of the assessment.

Step 4 Give your completed assessment to your assessor.

Step 5 Have your workplace verifier fill out and sign the form in Task 3.

Once you have signed the Learner declaration at the end of the assessment, give it to your assessor.

We recommend you make a copy of your work and save it safely and securely. We encourage you to take photos as supporting evidence for any discussion points in the practical tasks.

Assessment conditions

This is an open book theory assessment. This means that you are able to refer to any documents, manuals or books for help in completing the questions. If you use a quote from any documents in your answers, please include the document reference and page number(s).

If you need extra space, you may write or type your answers on sheets of additional A4 paper. Write your name and MITO ID number on each sheet and clearly identify which question each answer relates to, and attach the extra sheets to the back of this assessment booklet.

Plagiarism

Your answers must be your own work. If you are found to have copied someone else's answers, you may not achieve credit for the unit standard.

Reassessment

If you receive a Not Yet Achieved (NYA) result, your assessor will provide feedback to you. This will include guidance around what you need to do to provide further evidence or to learn more about the subject.

Appeals procedure

If you don't agree with the result of this assessment, talk to your assessor about it.

If you still disagree, you can talk to MITO's National Assessor by calling 0800 88 21 21.

If the issue is not resolved, you can then make a formal appeal to MITO. This must be sent to MITO within 20 working days from when you received the result by emailing assessment.appeals@mito.org.nz.

Feedback

If you have feedback on the tasks or questions in this assessment or the way it is structured, email resourcecomments@mito.org.nz.

Prerequisites

Before starting this assessment, learners **must**:

- hold a minimum of the class of licence required for the vehicle being driven and comply with the requirements of the Land Transport (Driver Licensing) Rule 1999 and the Land Transport (Driver Licensing) Amendment Rule 2006.

Unit standard guidance information

1. Legislation, regulations and/or industry standards relevant to this unit standard include but are not limited to the:
 - Land Transport (Driver Licensing) Rule 1999;
 - Land Transport (Driver Licensing) Amendment Rule 2006;
 - Land Transport (Road User) Rule 2004;
 - Land Transport Act 1998;
 - Traffic Regulations 1976;
 - The Land Transport Rule: Vehicle Dimensions and Mass 2002;
 - New Zealand Standard (NZS) 5467: 1993 Code of practice for light trailers.
2. Any new, amended or replacement Acts, regulations, Rules, standards, codes of practice, or Waka Kotahi New Zealand Transport Agency requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard.
3. Reference material

The Official New Zealand Road Code and Licence Guide for Car Drivers (current version), available from booksellers, reflects legal requirements but does not override governing legislation.
4. Definitions

A light simple trailer is a trailer with a gross vehicle mass of 3,500 kg or less, (the gross vehicle mass includes the maximum load that the trailer can carry).

Road users include but are not limited to any vehicles, cyclists, pedestrians, or animals that use the road, whether they are moving or stationary.
5. Competency in this unit standard requires that all actions comply with traffic law, and evidence indicates that all actions are carried out in a manner that avoids actual or potential danger to other road users and to the occupant(s) of the driven motor vehicle. The trailer must also comply with all legal requirements for being towed on the road.

Task 1 – Practical observation

Learner instructions

In this practical task, you will need to show your assessor that you can safely and accurately secure a light simple trailer to a towing vehicle. The assessment will be conducted on a road, parking lot or training venue.

As you complete each activity, you need to explain to your assessor what you are doing and why. The observation checklist outlines what they will be looking for.

This practical assessment is designed for you to demonstrate that you are competent to:

- Trailer load is checked for security
- Connection of trailer couplings to towing vehicle is checked.

During the assessment, your assessor may ask questions to check your knowledge of the practical activities you carry out and record your answers. You **must** answer all the assessor's questions.

Assessor instructions

You must complete the observation checklist overleaf, placing a tick (✓) indicating Achieved or cross (X) indicating Not yet Achieved (NYA) in **each** box as the learner completes the task. If an activity is not applicable, for example, use of a clutch if a vehicle has automatic transmission, indicate this with an (N/A) in the comments field and leave the checkbox blank.

The assessment is a practical activity and ideally evidence for tasks should come from naturally occurring events where possible. If the learner doesn't encounter conditions relevant to the activity, then you should ask additional open questions designed to determine the learner's knowledge at the end of each activity. Record their answers in the relevant Verifier notes section at the end of each task.

Within the 'Criteria/Additional assessor comment' column, pay attention to the way the statements are worded.

Where statements similar to '**may** include' or 'may be required' are mentioned, consider this additional guidance that expands upon the performance criteria.

Where statements similar to '**must** include' are mentioned, consider these requirements essential to achieving the unit standard. Feedback specific to each performance criteria may also be recorded in this column while the assessment takes place and then collated in the relevant comment section at the end of each task.

Assessor to complete on day of assessment

Activity 1 – Trailer load is checked for security		
Date: _____ Time: _____ Location: _____		
Evidence of achievement	Achieved: (✓) NYA: (X)	Criteria/Additional assessor comment

Load weight is within
legal capacity of the
trailer.

Activity 1 Verifier notes (e.g. discussion points, oral questions and answers):

Activity 2 – Connect trailer couplings to a towing vehicle securely		
Date: _____ Time: _____ Location: _____		
Evidence of achievement	Achieved: (✓) NYA: (X)	Criteria/Additional assessor comment

For security of coupling
and safety chain.

Activity 2 Verifier notes (e.g. discussion points, oral questions and answers):

Task 2 – Practical observation

Learner instructions

In this practical task, you will need to show your assessor that you can safely and accurately execute a U Turn. The assessment will be conducted on a road, parking lot or training venue.

As you complete each activity, you need to explain to your assessor what you are doing and why. The observation checklist outlines what they will be looking for. The observation checklist outlines what they will be looking for.

This practical assessment is designed for you to demonstrate that you are competent to:

- Tow a trailer during acceleration, braking and cornering
- Tow a trailer while maintaining smooth directional control at a safe speed

During the assessment, your assessor may ask questions to check your knowledge of the practical activities you carry out and record your answers. You **must** answer all the assessor's questions.

Assessor instructions

You must complete the observation checklist overleaf, placing a tick (✓) indicating Achieved or cross (X) indicating Not yet Achieved (NYA) in **each** box as the learner completes the task. If an activity is not applicable, for example, use of a clutch if a vehicle has automatic transmission, indicate this with an (N/A) in the comments field and leave the checkbox blank.

The assessment is a practical activity and ideally evidence for tasks should come from naturally occurring events where possible. If the learner doesn't encounter conditions relevant to the activity, then you should ask additional open questions designed to determine the learner's knowledge at the end of each activity. Record their answers in the relevant Verifier notes section at the end of each task.

Within the 'Criteria/Additional assessor comment' column, pay attention to the way the statements are worded.

Where statements similar to '**may** include' or 'may be required' are mentioned, consider this additional guidance that expands upon the performance criteria.

Where statements similar to '**must** include' are mentioned, consider these requirements essential to achieving the unit standard. Feedback specific to each performance criteria may also be recorded in this column while the assessment takes place and then collated in the relevant comment section at the end of each task.

Assessor to complete on day of assessment

Activity 3 –Tows a loaded light simple trailer on a road with a 100 km/h speed limit		
Date: _____ Time: _____ Location: _____		
Evidence of achievement	Achieved: (✓) NYA: (X)	Criteria/Additional assessor comment

With consideration for
other road users

Activity 3 Verifier notes (e.g. discussion points, oral questions and answers):

Task 3 – Practical observation

Learner instructions

In this practical task, you will need to show your assessor that you can safely and accurately reverse a light simple trailer. The assessment will be conducted on a road, parking lot or training venue.

As you complete each activity, you need to explain to your assessor what you are doing and why. The observation checklist outlines what they will be looking for. The observation checklist outlines what they will be looking for.

This practical assessment is designed for you to demonstrate that you are competent to:

- Reverse a in a straight line continuously for a minimum of 20 metres in one attempt
- Reverse a trailer through a 90 degree turn.

During the assessment, your assessor may ask questions to check your knowledge of the practical activities you carry out and record your answers. You **must** answer all the assessor's questions.

Assessor instructions

You must complete the observation checklist overleaf, placing a tick (✓) indicating Achieved or cross (X) indicating Not yet Achieved (NYA) in **each** box as the learner completes the task. If an activity is not applicable, for example, use of a clutch if a vehicle has automatic transmission, indicate this with an (N/A) in the comments field and leave the checkbox blank.

The assessment is a practical activity and ideally evidence for tasks should come from naturally occurring events where possible. If the learner doesn't encounter conditions relevant to the activity, then you should ask additional open questions designed to determine the learner's knowledge at the end of each activity. Record their answers in the relevant Verifier notes section at the end of each task.

Within the 'Criteria/Additional assessor comment' column, pay attention to the way the statements are worded.

Where statements similar to '**may** include' or 'may be required' are mentioned, consider this additional guidance that expands upon the performance criteria.

Where statements similar to '**must** include' are mentioned, consider these requirements essential to achieving the unit standard. Feedback specific to each performance criteria may also be recorded in this column while the assessment takes place and then collated in the relevant comment section at the end of each task.

Assessor to complete on day of assessment

Activity 4 – Reverse a trailer in a straight line for a minimum of 20 metres		
Date: _____ Time: _____ Location: _____		
Evidence of achievement	Achieved: (✓) NYA: (X)	Criteria/Additional assessor comment

For a minimum of 20 m

Activity 4 Verifier notes (e.g. discussion points, oral questions and answers):

Activity 5 – Reverse trailer through a 90 degree turn

Date: _____ Time: _____ Location: _____

**Evidence of
achievement****Achieved: (✓)
NYA: (X)****Criteria/Additional assessor comment**

Reverses a light simple
trailer through a 90
degree turn to
the left

Activity 5 Verifier notes (e.g. discussion points, oral questions and answers):

Learner declaration

I have completed the tasks in this assessment and I confirm that the evidence I have presented is my own work.

Learner name: _____

MITO ID number: _____

Learner signature: _____

Date: _____

Workplace verifier declaration

Learner name _____

I have observed the learner as they completed these tasks on a road or in a simulated exercise. I have viewed their evidence and I can confirm that:

Please tick (✓) the box and initial to confirm	
The answers the learner has provided in this document is all their own work, as outlined in each of the tasks of this assessment.	<div><input type="checkbox"/></div> <div>_____</div> <div>initial</div>
The learner correctly secures a light simple trailer to a towing vehicle	<div><input type="checkbox"/></div> <div>_____</div> <div>initial</div>
The learner correctly tows a light simple trailer in a forward direction along a road.	<div><input type="checkbox"/></div> <div>_____</div> <div>initial</div>
The learner correctly reverses a light simple trailer in a straight line continuously for 20 metres.	<div><input type="checkbox"/></div> <div>_____</div> <div>initial</div>
The learner correctly reverses a light simple trailer through 90 degree turns to the left and the right.	<div><input type="checkbox"/></div> <div>_____</div> <div>initial</div>
Comments:	

Verifier name _____

Verifier signature _____

Verifier job title _____

Contact phone number _____ Date ____ / ____ / ____

[illegible]

Assessment summary and results

Unit standard ID/outcome or element number	Title and element/outcomes	Assessment method	Achieved/ Not Yet Achieved (A/NYA)
US 3471 (version 6)	Tow a light simple trailer		
1	Secure a light simple trailer to a towing vehicle.	Task 1, Activity 1–2	
2	Tow a light simple trailer in a forward direction along a road.	Task 2, Activity 3	
3	Reverse a light simple trailer.	Task 3, Activity 4–5 Observation checklists	
Overall result			

Assessor: Record the learner's overall result on the front of this assessment booklet.

Learner name: _____

Date assessment completed: ____ / ____ / ____



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