

## **MITO CREDIT TRANSFER POLICY**

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### **1.0 What is Credit Transfer?**

Credit transfer is a process which ensures that any previous credits achieved are automatically recognised and cross-credited to an enrolment in a new national qualification. Essentially this means that an apprentice does not need to repeat any unit standards already completed.

### **2.0 Principles/Guidance**

The key focus of credit transfer decisions should be on the benefit for learners and supporting effective learning pathways.

Transparency in credit recognition and transfer decision-making is a critical factor in supporting and encouraging the ongoing involvement of learners in education and training.

Credit awarded, as a result of either recognition of prior learning or recognition of current competency, is of equal standing to credit awarded through other forms of assessment.

### **3.0 Policy Statements**

MITO is committed to developing and implementing procedures based on the principles above and aligned to the Credit Recognition and Transfer Policy of the New Zealand Qualifications Authority.

MITO will apply credit recognition and transfer policies without compromising the quality of standards or qualifications.

MITO procedures and decisions will be fair to our apprentices.

MITO will provide clear and coherent information on the types of pathways apprentices can follow to achieve our qualifications.

MITO will ensure our procedures allow the applicant to have a clear understanding of what may be expected from their application for credit transfer.

MITO procedures will allow our apprentices to seek a review of initial decisions on credit transfer matters.