

Section 3 Determining Assessment Scope

Please tick the MITO qualification(s) below that align to your experience and qualifications. If your application is accepted, MITO will notify you of your assessing scope.

Section 3.1 Automotive Engineering – Heavy Vehicles

- Automotive Heavy Engineering – Agricultural Equipment – Level 4
- Automotive Heavy Engineering – Plant and Equipment – Level 4
- Automotive Heavy Engineering – Road Transport – Level 4

Section 3.2 Automotive Engineering – Light Vehicles

- Automotive Engineering – Level 4
- Automotive Servicing – Level 2

Section 3.3 Automotive Engineering – Electrical

- Automotive Electrical Engineering – Level 4

Section 3.4 Motorcycle Engineering

- Motorcycle Engineering – Level 4

Section 3.5 Motor Body

- Panelbeating – Level 4
- Automotive Refinishing – Level 4
- Coach Building – Level 4

Section 3.6 Additional Qualifications

- Automotive Machining – Level 4
- Automotive Air Conditioning – Level 4
- Automotive Brake Service Engineering – Level 3
- Automotive Dismantling & Recycling – Level 3
- Automotive Exhaust Servicing – Level 3
- Automotive Parts and Accessories – Level 3
- Automotive Radiator Repair – Level 4
- Automotive Steering, Suspension & Alignment – Levels 3 and 4
- Motor Trimming – Level 4
- Canvas Fabrication – Level 3
- Diesel Fuel Injection Engineering – Level 4
- Outdoor Power Equipment – Level 4
- Sailmaking – Level 4
- Trailer Boat Systems Engineering – Levels 3 and 4
- Tyre Servicing – Level 2
- Vehicle Grooming – Level 2

Section 4	Evidence of Qualifications and Experience
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If you are re-registering MITO will already have evidence of your qualifications and experience on file, but please ensure that you provide evidence of any additional qualifications or experience that you have gained since your last application, especially if you are applying to extend your scope.

Do you hold unit standard 4098?

Yes / No

To register as a MITO assessor, unit standard 4098 is required to be completed, and registered with NZQA. If you do not hold this unit standard, please contact MITO (details at the end of this form) before returning this application.

Please attach copies of any relevant Trade/Advanced Trade/National Certificates that you hold and details of your work experience history.

Details of work experience can be provided on the attached *Work Experience History Form*, or include the relevant pages from your CV.

If you are re-registering please ensure that you have included details of upskilling that you have participated in since your last application.

Section 5	Demographic Information
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The following information is requested for statistical purposes only.

Ethnicity (please tick)

- NZ Māori
- NZ European/Pākehā
- Pacific Islander
- Other: _____

Work Experience History

Company	Position	Dates	Brief description of role

Conflict of Interest Register Return Form

This form is to be completed by the MITO Registered Assessor and posted to MITO National Office, PO Box 10803, WELLINGTON 6143, or faxed to 04 494 0006.

Name	Title
Declared conflict of interest	Action taken

Name	Title
Declared conflict of interest	Action taken

Name	Title
Declared conflict of interest	Action taken

I understand that as a MITO Registered Assessor I am obliged to record any conflicts of interest at the outset of the assessment process. If there are any changes in my circumstances during my time as an assessor, I will undertake to immediately advise MITO.

MITO Registered Assessor name _____ **Signature** _____

Date _____ **Assessor stamp No.** (if re-registering) _____

Section 6

Final Checklist

- Application form fully completed including signed *Conflict of Interest Register Return Form*.
- Copies of relevant industry qualifications attached or already submitted with previous application.
- Evidence of having completed unit standard 4098 attached, or already submitted with previous application (this is a pre-requisite for all MITO Registered Assessors).
- Work experience history provided or already provided with previous application.

Section 7

Applicant Declaration

In accordance with the Privacy Act 1993, I authorise MITO to obtain all necessary information for the purpose of this application and understand that it will remain confidential to MITO.

I understand that I will be required to enter into a formal contract with MITO to be registered as a Contracted Assessor and that this contract will not make me an employee or agent of MITO. I accept that MITO has no obligation to provide a guaranteed or set amount of unit standard assessment or RCC evaluation work for me while I am a Contracted Assessor.

I declare that the information I have provided in my application and all supporting documentation is correct, and that the disclosure of incorrect information or failure to disclose relevant information may result in withdrawal of an offer of an assessor contract, or termination of an assessor contract.

I agree to follow MITO workplace assessment and moderation policies and procedures, as outlined in *Procedures Manual – Workplace Assessors* and as communicated to me by MITO.

I have completed the *Conflict of Interest Register Return Form* and enclose this with my application.

Applicant name _____

Applicant signature _____

Date _____

Section 8	MITO Industry Training Advisor Declaration
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I endorse this candidate's application to be a Contracted Assessor in my region.

MITO ITA name _____

MITO ITA signature _____

Date _____

or signed by an authorised MITO employee:

Name _____

Position _____

Signature _____

Date _____

If you have any questions, please call 0800 88 21 21.

Please send the completed application form, with the completed *Conflict of Interest Register Return Form*, and evidence of qualifications to the address below.

NZ Motor Industry Training Organisation (Inc)
PO Box 10 803
WELLINGTON 6143